

## Chapter 10

# CONSTRUCTION SAFETY MANUAL ADMINISTRATIVE POLICIES

## Appendix A. Code of Safe Practices

### A.21 Scaffolding

#### A.21.1 Scope and Application

The following rules are required during the erection and use of scaffolds by all subcontractors:

- All scaffolds are to be built under the direct supervision of a Competent Person.
- All rolling scaffolds shall have the wheels locked while the scaffold is in use.
- Tubular welded rolling scaffolds require a horizontal/diagonal brace.
- All rolling scaffolds shall be fully planked while in use and guardrails with toe boards in place when the scaffold reaches a height of 6 feet.
- Baker-style scaffolds shall have proper guardrails with toe boards when next to shaft openings and/or windows at all times regardless of the scaffold platform height from the floor.
- Properly secured ladder access shall be provided for all scaffolds.
- Cross bracing does not take the place of a guardrail.
- End rails shall be part of the guardrail system on all scaffolds.
- Scaffolds shall be secured to the structure when the scaffold height is four times the minimum base dimension and every 26 feet thereafter.
- Independent lifelines for each worker on a swing scaffold are required. They shall be secured to a firm anchorage point separate from the scaffold anchorage.
- Scaffolds higher than four times its least base dimension shall be tied off to a structure or use outriggers.
- Scaffolds shall be constructed on a firm, stable base. If scaffolds shall be constructed on soft ground proper mudsills shall be used.
- Never erect a scaffold without a base using screw jacks and sole plate. Never put an open pipe end directly on concrete, a wood support, asphalt paving or soil, as it may shift during use.
- Fall protection shall be provided at all heights above 6 feet regardless of the type of scaffold.
- Whoever removes a guardrail is responsible to replace it; if they do not, they are subject to removal from the project.